

**LIBERTY UNION HIGH SCHOOL DISTRICT  
PARAPROFESSIONAL/SPECIALIZED NEEDS**

**GENERAL DESCRIPTION**

As designated by a student's Individualized Education Program (IEP), provide instructional, clerical, or physical services as directed in a regular or special education classroom(s) for student(s) with physical, educational or behavioral disabilities; and perform all other related duties as assigned.

**EXAMPLE OF DUTIES**

Provide assistance to designated student(s) in activities designed by regular or special education teachers, specialists, or consultants; assist student with implementation of program and IEP goals including implementing modified lesson plans, feeding, toileting, performing bodily care chores, administration of medications, social interaction with non-disabled peers; supervise student(s) in the classroom, lunchroom, common activity area, and on field trips; perform routine clerical work related to IEP; confer with teachers, specialists, and consultant on program and materials; assist with specialized health care plans of specific students.

**QUALIFICATIONS:**

**Knowledge of:**

- Methods of motivation and child guidance;
- Proper lifting techniques;
- Good communication skills with parents, staff and community;
- The use of medical devices and/or computers needed to assist students;
- Use of assistive and/or adaptive equipment.

**Ability to:**

- Read, write, and communicate in English;
- Work well in a fast paced environment;
- Maintain confidentiality on and off campus especially around students;
- Function independently and follow guidance and directions of consultants and staff;
- Be acutely aware of student's needs and staff concerns;
- Be sensitive to students' physical needs;
- Apply behavior analysis techniques;
- Problem-solve with good judgment, as well as implement independently the student's (IEP);
- Learn proper operation of assistive devices for computers and medical equipment;
- Act responsibly in emergency situations.

**Training and Experience:**

Some experience working with disabled students is highly desirable; equivalent to the completion of the twelfth grade, preferably including or supplemented by courses in psychology, child development, or closely related fields; possession of basic first aid and CPR may be required to complete specific health care training sessions.

**Education:**

Title I compliant as required by the Every Student Succeeds Act (ESSA) and/or the Liberty Union High School District.

**License Requirement:**

- Possession of valid California driver's license;
- Complete CPR and First Aid training.